INSTRUCTIONS FOR STOCK DONATIONS

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| DTC# | 0141 |
| Account # | 2062-0112 |
| Account Name | Chartwell School |
| Contact | Skip Harrison |
| Telephone | 831.625.6890 |
| Fax | 831.625.7435 |

Stock transactions do not identify the name of the donor! Naturally, we want to give you proper credit for your generous gift. Please (1) send a letter, fax, or email to alert us that a donation is pending <u>and</u> (2) let us know the name of the stock and number of shares being donated (3) <u>and</u> indicate if there are any special instructions or restrictions attached to the donation. You may use a copy of this form.

Kathleen Mulligan Head of School Chartwell School 2511 Numa Watson Rd. Seaside, CA 93955

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